

**WEAVER MOUNTAIN DOMESTIC WASTEWATER IMPROVEMENT DISTRICT**

**P O BOX 129, AZ 85332**

**BOARD MEETING MINUTES OF MEETING HELD**

[WWW.WEAVERMOUNTAIN.COM](http://WWW.WEAVERMOUNTAIN.COM)

**March 31, 2022**

**1. CALL TO ORDER AND ROLL CALL OF MEMBERS**

Governing Board of the Weaver Mountain Domestic Wastewater Improvement District convened into the regular session at approximately 7:00PM, March 31, 2022 at the Community Services building at the Congress Community Center.

A quorum of the board members was established. Present were Board Members: Mike Blanchard, Board Chairman, Virginia (Jean) Webb, Board Treasurer, Judy Lopes-Koressel, Board Secretary, and Mike Willey Board Member.

Board Member Absent: N/A

District member present: N/A

**2. APPROVAL OF BOARD MEETING MINUTES**

Approval of the Regular Board Meeting Minutes of February 24, 2022 – Board Treasurer, Jean Webb, made a motion to accept the minutes. Board Member, Mike Willey seconded the motion and motion was approved unanimously.

**3. TREASURERS REPORT AND FINANCIAL STATUS DISCUSSION**

The Financial Report was presented by Board Treasurer Jean Webb.

Board Secretary, Judy Lopes-Koressel made a motion to accept Financial Report, motion seconded by Board Member Mike Willey and motion was approved unanimously.

Delinquent letters went out to Mr. Rios-Martinez and Mr. Cooper. Letter was not sent to D. Doyle due to Managed Protective Services handling. Treasurer, V. Webb has been in contact.

Mr. Danich (Lot 22) is not in arrears, letter to be sent in April.

**4. SYSTEM CHECK & GET INFORMATION ON CLEANING LEACH LINES**

Mike Blanchard and Mike Willey performed a system check. Checked manholes – paper towels (normal debris) found again.

Water level in sand pipes were

- N#3 – 1”
- S#4 – 42”
  - All others were dry

## **5. REVIEW OF TENTATIVE BUDGET COMMENTS/DISCUSSION NOTES**

Reducing Interest Income by \$300 as not money coming in from County. Reducing Office Supplies expenditures by \$300, new budget for this line item will be \$700. New Revenue and Expense for the 2022/2023 Proposed Budget will be \$38,060. M. Blanchard will send in to post the Public Hearing on Proposed Budget in the Wickenburg paper (twice).

Board Secretary, Judy Lopes-Koressel made a motion for the Proposed Budget 2022/2023, motion seconded by Board Member Mike Willey and motion was approved unanimously.

## **6. OTHER BUSINESS AND CALL TO THE PUBLIC (NO ACTION)**

Mike Blanchard, Board Chairman, provided to items he received from Yavapai County:

1) Special Districts Budget FY 2022/2023. The budgets are to be adopted and submitted by June 14, 2022.

2) Positive Pay – This was information on the Positive Pay Fraud prevention process. Treasurer Virginia Webb indicated that there are approximately 10 checks written a year. This process would be very cumbersome for our limited check activity.

### **ADJOURNMENT: Next Meeting - April 28, 2022**

Judy Koressel made a motion to adjourn, motion seconded by Mike Willey, and motion approved unanimously. Meeting adjourned at approximately 7:45pm.

Board Secretary/Clerk Judith Lopes-Koressel